

THE OPEN UNIVERSITY OF SRI LANKA

FINAL EX	KAMINATION	-	October 2024
ADVANC	•		
COMMUN	NICATION SKILLS	-	LED3509/LSD1209
DURATIO)N	-	THREE HOURS (03 hours
DATE: 06.10.2024			TIME: 09.30 am - 12.30pm
			Index No:
Question N	No:	Marks Obtained	Maximum
Part A	1		20
Part B	2		15
	3		15
Part C	4		15
Part D	5		15
Part E	6		<u>20</u>
TOTAL			100
Name of th	ne Examiner:		

Signature of the Examiner:

ANSWER ALL QUESTIONS IN PART A, PART B, AND PART C.

Part - A

Grammar

1. i) There is an error (grammatical, sentence structure, punctuation, etc.) in each sentence given in the table below. <u>Identify</u> and <u>underline</u> the error. Then rewrite the sentences in the space provided. An example is given for you.

(16 marks)

Example

High levels of pollution <u>causes</u> damage to the respiratory tract.

Type of Error: Subject Verb Agreement

High levels of pollution cause damage to the respiratory tract.

The reliability of many standard intelligence tests have been challenged in recent

b. She wore a bicycle helmet on her head that was too large.

Type of Error:

c. None of the books are in its proper positions on the shelves.

Type of Error:

d.	The high cost and extreme difficulty of implementing the project was cited in the
-	explanation of its cancellation.
1 V	pe of Error: .
e.	Driving a car requires coordination, patience and to have a good eyesight.
	pe of Error:
	· · · · · · · · · · · · · · · · · · ·
f.	In addition it empowers girls by supporting life skills-based education and female
	role models in education.
Ty]	pe of Error:
	••••••
g.	Interviews are one way to collect data and allows researchers to gain an in-depth
₽.	understanding of participants.
$T_{\mathbf{x}_{2}}$	pe of Error:
1 y]	
	•••••••••••••••••••••••••••••••••••••••
	•••••••••••••••••••••••••••••••••••••••
h.	Her main duties were answering phone calls, filing records, and to conduct visitor
	surveys.
Ty	pe of Error:
	•••••••••••••••••••••••••••••••••••••••
	•••••

	1.	its resources without supporting recovery.
	Тy	pe of Error:
	• • •	
		Everything in the database had their own unique identifying code.
	j. Tv	pe of Error:
		·
ii)		Rewrite the following sentence using a relative pronoun to make a meaningful sentence. Use appropriate punctuation. (02 marks)
		The ship was bound to Sri Lanka and then to China: was expected to take 36 days.
	• • • •	
iii)	ł	Write the following in reported/indirect speech. Use appropriate punctuation.
		(02 marks)
		t is too early to report. The requirement to report regarding dangerous cargo on eard is 48 hours prior to arrival," Colombo Port Harbour Master Nirmal Silva said.
	.,.	

Part - B

2. You are working as a Purchasing Manager at the Sunshine Company and you have placed an order with Damro Showroom, Nugegoda to supply 1000 plastic chairs for the newly built Auditorium. Though they promised to deliver them within one month you still have not received the order.

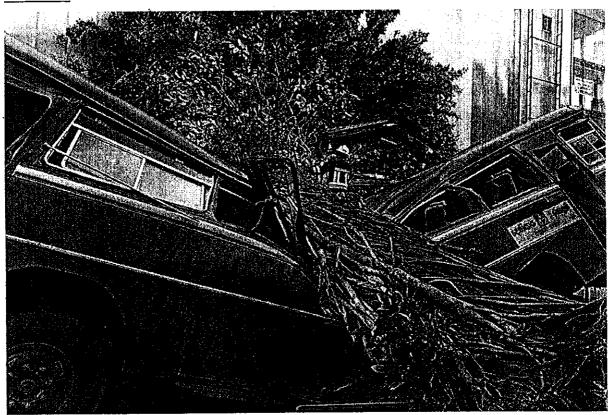
Write a letter to the Manager of Damro Showroom, Nugegoda, complaining about the situation by emphasizing the importance of having the order as soon as possible before the Opening Ceremony of the Auditorium. (Invent details wherever necessary)

(15 marks)

3. Write a <u>news report</u> to be published in a newspaper based on **one** (1) of the pictures given below. <u>Give a suitable title for your news report</u>. Use approximately 200 words

(15 marks)

Picture A



Picture B



Part - C

The dialogue has been started for you.

4. Two friends, Nissa and Paru, are discussing a movie they have just watched. Develop the dialogue between them, using appropriate expressions in asking for and giving opinions, and agreeing/disagreeing. Limit the dialogue to seven (7) interactions in total.

(15 marks)

Note: Marks will be awarded for the appropriateness and variety of language expressions used for effective communication.

Nissa: I think that was the worst movie I have seen recently.
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### <u>Part - D</u>

5. The Introduction is an important component of the structure of a presentation. The main steps which generally form an effective introduction are indicated in the following table. Imagine a situation where you are required to make a presentation—and write three (3) language expressions that can be used under each of the headings in the table.

An example has been given under the 1st heading.

(15 marks)

Note: Marks will be awarded for the appropriateness and variety of language expressions used at presentations.

Greeting and welcoming the audience	Introducing yourself to the audience	Introducing the topic	Explaining the relevance of the topic to the audience	Introducing an outline of the presentation
Ex: Good morning, everyone, welcome to the presentation.	-	-	-	-

# <u>Part - E</u>

6.	. Given below is a worksheet base	d on a brief lecture or	ı "Electronic '	Waste _{,"}
	that you will hear shortly.			

- a) Read through the worksheet and familiarize yourself with it.
- b) The recording (listening text) will be played twice. It is recommended that you listen to the recording the first time it is played keeping the questions in mind. You may take down notes if you wish.
- c) Answer the questions given on the worksheet after you listen to the recording the second time.

(20 marks)

i). It-waste is a term used to cover items of	fall types ofand
electronic equipment and its parts that have	re beenby the
owner as waste without the	of re-use.
	(03 marks)
ii). According to the United Nations in 2023 an individual?	, how much of e-waste is produced by
	(01 mark)
iii). The speaker mentions in the passage that	nt only 17.4 percent of this waste is
recorded as being properly collected, treated	l, and recycled globally. What do people
do to the rest of the e-waste? (Name 2)	
	(02 marks)

iv).	Why does the speaker say that we need to be c waste?	extra careful when disposing e-
		(01 mark)
v).	Name 02 health hazards that people have to fa of c-waste.	ce due to the improper disposal
		· · · · · · · · · · · · · · · · · · ·
		(02 marks)
vi).	Name 02 environmental hazards that people hadisposal of e-waste.	ave to face due to the improper
		(02 marks)
vii).	It is easy for e-waste to be framed as a	problem.
		(01 mark)
viii).	. Write 2 solutions that the speaker suggests in issue of c-waste.	

ix).	Each year, <u>International E-Waste Day</u> is held on -
	(01 mark)
x).	What is the main objective of celebrating International E-Waste Day?
	(01 mark)
xi).	Name two steps taken by the Central Environment Authority to solve the problem of e-waste in Sri Lanka.
	(02 marks)
xii).	State whether the following statements are True or False.
	1. According to the United Nations, 61.3 million tons of electronic waste
	was discarded within the year 2023.
	True / False
	2. All the e-waste collected in Europe is properly discarded or recycled.  True / False
	(02 marks)